

GENERAL LICENSING SUB-COMMITTEE

MINUTES OF MEETING HELD ON TUESDAY 13 JANUARY 2026

Present: Cllrs Jill Haynes, Cathy Lugg and Andrew Starr

Officers present (for all or part of the meeting):

Roy Keepax (Senior Licensing Officer), Joshua Kennedy (Democratic Services Officer) and Hannah Massey (Lawyer - Regulatory)

37. Election of Chair and Statement for the Procedure of the Meeting

It was proposed by Cllr Haynes and seconded by Cllr Lugg.

Decision: That Cllr Starr be elected as Chair for the duration of the meeting.

38. Apologies

There were no apologies.

39. Declarations of Interest

There were no declarations of interest.

40. Urgent Items

There were no urgent items.

41. Exempt Business

It was proposed by Cllr Haynes and seconded by Cllr Lugg.

Decision: That the press and the public be excluded for the following item(s) in view of the likely disclosure of exempt information within the meaning of paragraph 1 of schedule 12 A to the Local Government Act 1972 (as amended)

42. Taxi Driver Application 1

The Sub-Committee considered a report to determine whether the applicant was a fit and proper person to hold a combined Private Hire and Hackney Carriage licence after an offence was revealed during the application process.

The Senior Licensing Officer presented the report. The applicant was subsequently invited to put their case forward and all parties were given the opportunity to ask questions of each other and to sum up.

Decision: To refuse the application to be licensed as a Combined Private Hire and Hackney Carriage Driver.

43. Taxi Driver Application 2

The Sub-Committee considered a report to determine whether the applicant was a fit and proper person to hold a Private Hire licence after offences were revealed during the application process.

The Senior Licensing Officer presented the report. The applicant was subsequently invited to put their case forward and all parties were given the opportunity to ask questions of each other and to sum up.

The Sub-committee agreed to adjourn the meeting to allow for additional information to be provided.

The meeting resumed on Friday 23 January 2026.

Decision: To refuse the application for a Private Hire licence.

44. Non-Compliance with DBS Check

The Senior Licensing Officer introduced the report and provided details on the drivers who were not compliant with the requirement to have an up-to-date DBS check.

Decision: That the licences of those drivers who had not responded to repeated requests be suspended, with immediate effect.

Duration of meeting: 10.30 am - 12.05 pm

Chairman

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